

PRICE ADVERTISING GUIDELINES

For Employment Agencies that choose to advertise any form of fees / salaries, the following four items must also be published:

1. the service fee (i.e. the service fees charged by the agency as well as any local charges);
2. the placement fee (i.e. overseas recruitment costs for the FDW);
3. the refund policy (to stipulate amount of refund and the timeframe of such refund, based on the worst case scenario); and
4. the replacement policy (to include at least the maximum number of replacements allowed and the maximum validity period).

This is applicable to all forms of advertisements, including but not limited to newspapers, periodicals, flyers, brochures and shop-front banners. It shall also apply to any form of medium visible from outside the agency's operating premise.